



OFFICE USE ONLY	
Student/Sibling Currently Enrolled	_____
Date & Time Application Fee Paid	_____
Amount of Application Fee Paid	_____
Initials of Employee Accepting Payment	_____
Starting Date:	_____

PLPD School Year Registration Form

Aug 5th 2024-June 6th 2025

Student's Full Name _____ Sex _____

Student's Date of Birth _____ Age on September 1, 2024 _____

Parent/Guardian Name(s) _____

Primary Contact Phone Number _____

Primary Contact Email _____

\$200 Registration Fee Required Annually in August

Infant-PreK: Plan Selection- Monthly Rates

Class	Half Day	Full Day	Extended Morning	Extended Afternoon
	8am-12pm	8am-4pm	6:30a-8am	4pm-6:30pm
Infants (6w-12m)		<input type="checkbox"/> \$941	<input type="checkbox"/> \$121	<input type="checkbox"/> \$157
Early Toddlers (12m-18m)	<input type="checkbox"/> \$581	<input type="checkbox"/> \$880	<input type="checkbox"/> \$121	<input type="checkbox"/> \$157
Toddlers-PreK (18m-5 years)	<input type="checkbox"/> \$540	<input type="checkbox"/> \$820	<input type="checkbox"/> \$121	<input type="checkbox"/> \$157

Infants and Early Toddlers are 12 month contracts. Toddlers-Elementary is a 10 month contract.

Elementary: Transportation Plans/EPISD Closure Options- Monthly Rates

	Transportation ONLY	Transportation AND Care		(Billed as Used, No Selection Necessary)
Before School	<input type="checkbox"/> \$303	<input type="checkbox"/> \$399	Daily Rate	Half Day: \$40 Full Day: \$55
After School	<input type="checkbox"/> \$303	<input type="checkbox"/> \$399	Intersession (Enrolled Transportation Families)	Per Week: \$120
Before AND After	<input type="checkbox"/> \$484	<input type="checkbox"/> \$629	Elementary Plus (School Holidays + Transportation and Care, Not Lunch)	<input type="checkbox"/> \$873

Parent/Guardian Name (Printed) _____

Parent/Guardian Signature _____ Date _____

PEACE LUTHERAN PRESCHOOL 2024 - 2025 AGREEMENT

By signing the below, we agree to the stated monthly rate as a 10 month contract for Toddlers-Elementary and a 12 month contract for Infants-Early Toddlers, based on the days and sessions indicated, and the following terms and conditions:

Terms and Conditions - General

All sessions are Monday through Friday, including the hours scheduled, and the days based on the plan selected. Although it is fine to use less hours and days, we are not able to adjust your charges. Please let teachers know if your student will not be attending so they do not expect them.

All paperwork must be turned in at least a week before the child's start date. This includes registration packet, secondary parent packet, birth certificate, and vaccination records.

In addition to the tuition rates, there is an annual registration fee of \$200 per student. A maximum of \$400 is charged per family for annual registration.

Thirty (30) day written notice is required for un-enrollment, change in plan, and change of session. Partial months of attendance will not be prorated for tuition. Families are responsible for any tuition payments that fall within their thirty day notice regardless of attendance.

Tuition payments are due on the 1st of each month. A late fee of \$25 per student is assessed for payments not received by closing on the 5th of each month. (No late fees are charged when you sign up for Tuition Express automatic payments from your bank account.)

Payment by Cash is not accepted. You may pay by check or utilize our Tuition Express system for easy automatic payments.

Returned payments are assessed at a \$30 fee.

Attendance beyond the registered hours will be billed at \$2.00 per minute.

Students with accounts overdue by the 15th of the month are not allowed to attend until payments are made. If you anticipate a problem with payments, please notify the office in advance so that we can share your information with the school board for a possible extension.

Infant Care (6 weeks to 12 months)

For the 2024 - 2025 school year, infant care is available as a full day and full day plus either or both extended sessions. Infants are registered under a 12 month contract. They are unable to register weekly during the summer.

On the 1st of the month following the student's 1st birthday, the rate will change from Infant rates to Early Toddler rates.

Early Toddler Care (12 to 18 months)

Early Toddlers may choose any of the sessions. Early Toddlers are registered under a 12 month contract. They are unable to register weekly during the summer.

Rates will change to the standard rates on the 1st of the month following the month the student reaches 18 months.

Waitlist

When we are full, your student may be added to the waitlist upon payment of the registration fee. Students will be enrolled in the order of that list. If an appropriate placement cannot be achieved within 3 months of the given start date, the registration fee may be refunded upon request.

A position in a classroom may only be held by payment of tuition. However, students on the waiting list always have priority to an opening. When an opening becomes available, you will have the option of taking that opening or waiting for the next opening. For an infant position, we are generally able to tell you when the next opening will occur.

Prorating of Tuition

In general, all tuition is in full month increments only. In specific instances where tuition is prorated, the following formula is used:

- a. For a period of less than $\frac{1}{2}$ of the month, a daily rate is charged per day, not to exceed $\frac{1}{2}$ of the monthly tuition rate. For periods greater than $\frac{1}{2}$ of the month, the prorated amount is equal to $\frac{1}{2}$ of the monthly tuition rate plus the daily rate per additional day not to exceed the full month tuition rate.
- b. For this calculation, the 1st to 15th is considered the first half, and the 16th through the last is considered the second half, except for February, which is the 1st to 14th and 15th to last.
- c. Prorated daily amounts are \$25 for half day enrollment, \$40 for full day enrollment, and \$50 for extended day enrollment.

Family Discount

We offer a 5% discount when a family enrolls more than one child. This discount will apply to one child with the lowest cost tuition.

Parent/Guardian Name (printed) _____

Parent/Guardian Signature _____ Date _____